

Dear Colleague –

You are receiving this e-mail because you have been identified as a prospective player in the upcoming National Level Exercise 2011. The Federal Emergency Management Agency's (FEMA) Emergency Management Institute (EMI) will be offering a Citizen Preparedness, Response, and Recovery Training course, scheduled for February 7 – 11, 2011. The program will be held from 9:00 am – 12:00 pm EST; however, will likely not last the entire three hours. That time has been allotted to accommodate any questions or student/instructor discussion during the presentation. This program is only being offered via Webinar and you must have an Internet and telephone connection to participate, but can do so from any location. Below is the connectivity information for logging into the training and dialing into the host telephone line.

Meeting Name: Citizens Preparedness Response and Recovery webinar

When: 02/07/2011 9:00 AM - 12:00 PM

Time Zone: (GMT-05:00) Eastern Time (US and Canada)

To join the meeting:

<https://fema.connectsolutions.com/r95078168/>

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If you have never attended a Connect Pro meeting before:

Test your connection: [https://fema.connectsolutions.com/common/help/en/support/meeting\\_test.htm](https://fema.connectsolutions.com/common/help/en/support/meeting_test.htm)

Get a quick overview: [http://www.adobe.com/go/connectpro\\_overview](http://www.adobe.com/go/connectpro_overview)

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Conference call #: 1-800-320-4330

PIN #: 678765

As a reminder, when participating in Webinars via telephone, please mute your telephone line and refrain from placing the call on hold as this will result in the course being disrupted by background noise. If you must leave the Webinar for any reason, feel free to log out and hang up, then re-enter when you become available.

If you are unable to attend this offering, they are scheduled throughout the week of February 7 – 11, 2011. Additionally, the training materials will be posted and available for download after the class is over. We will be sending out notifications on the process to retrieve these materials at a later date.

Lastly, we wish to remind you that the Joint Information Systems/Joint Information Centers webinar is scheduled for 9:00am – 12:00pm EST February 14 – 18, 2011

To request disability accommodations, please contact the Accessibility Coordinator, Mr. Kipp Rhoads, at (202) 423-6066 or [Kipp.D.Rhoads@saic.com](mailto:Kipp.D.Rhoads@saic.com). For general NEP-related inquiries, please contact [NEP@dhs.gov](mailto:NEP@dhs.gov).

Thank you for registering and we look forward to your attendance.

Sincerely,

National Level Exercise 2011

Exercise Support Team

**National Exercise Program**

National Preparedness Directorate

U.S. Department of Homeland Security / FEMA

**[NEP@dhs.gov](mailto:NEP@dhs.gov)**